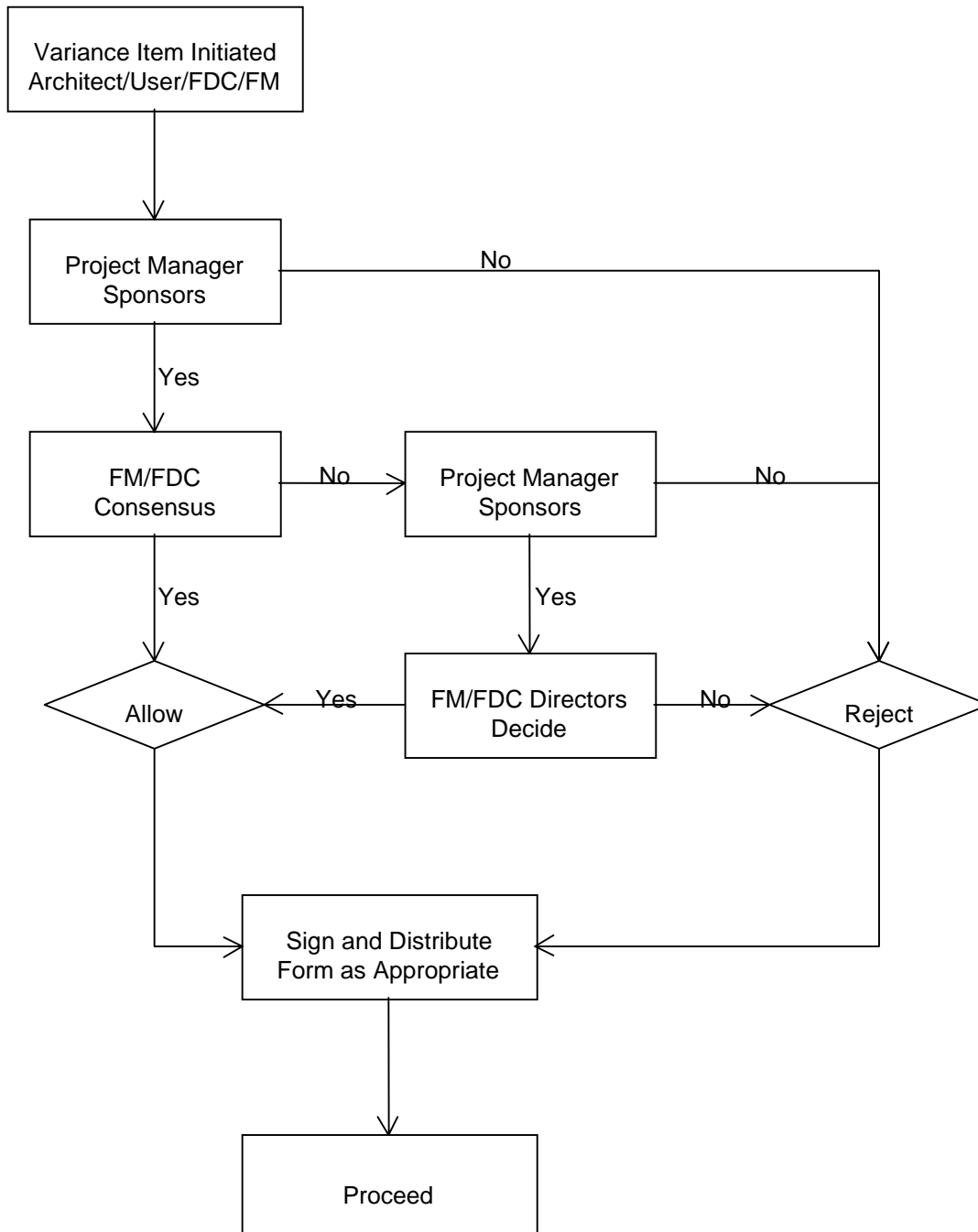


TAB B-10 VARIANCE PROCEDURE

It is realized that there will be project specific instances where a variance to the specification standards contained with in Tab E of the UA DSS Manual may be desired and/or warranted. Any party to a project may initiate a variance by completing a Request for Variance form and submitting it to the Project Manager for consideration. The process for evaluating the variance item is prescribed by the following flow chart. Variances are only considered on a case by case basis and do not constitute a wholesale revision to the DSS Manual.



MANUAL OF DESIGN AND SPECIFICATION STANDARDS
REQUEST FOR VARIANCE

Introduction:

The University of Arizona desires to utilize the Design and Specification Standards without exception or variance. Special conditions may arise, however, where a variance is needed or justified. No variance from Design and Specification Standards will be allowed without prior approval indicated on a Request for Variance Form.

Instructions:

1. Complete form in type written text or legible hand printing in black ink.
2. Be sure to include your name, department or firm and telephone number.
3. Provide as much justification for request as possible. Attach additional sheets if necessary and reference them on this form.
4. Please limit requests to one item or subject per form.
5. Deliver or fax completed form to the FDC Project Manager.

Date: _____

From: _____

Telephone: _____
Fax No. : _____

Please consider the following variance from the Manual of Design and Specification Standards.

Project Name: _____ Project No.: _____

Section Number Reference: _____

Variance Requested (attach additional sheets if necessary):

Reason or Justification for Variance (attach additional sheets if necessary): _____

This Request for Variance is _____ Approved _____ Not Approved.

Reasoning: _____

By: _____ Date: _____

Facilities Design and Construction

Distribution: _____